



Job Description

Title: Food Security Support Worker

Job status: Permanent, Part time or Full time

Benefits: Extended Health Benefits + Wellness Benefit

Starting wage: \$24-26/hr

Special Requirements: Ability to lift 50 lbs, Ability to drive Food Security commercial van, provide Driver's Abstract & Vulnerable Sector Check Completed Upon Initial Hiring

Reports To: Food Security Manager

Job Overview:

As a Food Security Support Worker at WCSS, you will work with the other Food Security Support Workers, Food Security Volunteer and Program Coordinator and Food Security Manager to offer various food security programs such as Food Recovery, Food Bank, Breakfast Club in school programming, Food Skills and Nutrition and others.

You will drive the company vehicle for food recovery pick-ups throughout the community and have a passion for waste diversion and minimizing food waste.

You will be part of the WCSS team, Social Services team and uphold the WCSS values of inclusion, advocacy, trust, respect and collaboration.

Duties and responsibilities:

- Drive and operate the Food Bank Vehicle, doing food recovery pickups
- Assist with sorting, recycling and composting each day.
- Assist with the volunteer shifts including orientations, training, and task distribution.
- During Food bank market hours, connecting with guests by offering kind, compassionate care with the ability to offer referrals to WCSS and community resources (training provided)
- Daily inspection and cleaning of the vehicle to ensure food safety standards are exceeded (routine inspection of oil, lights, maintenance and recommend repairs as necessary).
- Build and maintain good relationships with the grocery store staff and donors.
- Receive, and store inventory for food programs and provide inventory updates to FP Manager.



- Able to lift packages weighing up to 50 pounds on a regular basis is required
- Ensures food programming information data is accurately updated, maintained, and communicated to internal teams as necessary.
- Supports the planning, coordination, and execution of the food programs to include Breakfast Club, Food Bank, Food Recovery, Food Deliveries, and Food Skills & Nutrition.
- Prepare food, packaging, and distribution to community members in compliance with all food safety practices as outlined by the health authority
- Consults with Vancouver Coastal Health on food safety regulations as needed
- Supports community tabling and fundraising events including food drives.
- Collaborates with Food Security Volunteer and Program Coordinator to ensure distributed leadership within the program and team cohesion to fulfill the program values, community needs and vision.
- Support fundraising and community events by representing the food bank and WCSS.
- Follow all WCSS policies and procedures and actively contribute to a culture of collaboration.
- Additional related duties as assigned by management

Qualifications:

- Valid class 5 BC driver's license
- Clean drivers abstract, Vulnerable sector Criminal Record Check
- Able to tolerate exposure to noisy conditions and prolonged standing
- Valid work permit
- Able to lift packages weighing up to 50 pounds is required.
- Food Industry background is highly desirable
- First Aid, Mental Health First Aid and Cultural Competency certificates are an asset
- Strong ability to communicate effectively with team members and volunteers
- Strong time management and logistical skills
- Excellent communication skills, written and verbal
- Working knowledge of Excel, Word and Gmail

WCSS is dedicated to diversity and inclusion. Our commitment is reflected in our programming, the clients we engage with and the team members we employ. We encourage a workplace in which individual differences are recognized, appreciated, and respected. We welcome applications from all qualified candidates.